

Appendix D Meeting Oct 23rd
Questions and Answers State Department of Education
Visit

Results of the Visit of Judith Andrews State Dept of Education

1. Liability Concerns - Structured Work Based Learning Form

A discussion around the development and use of this form resulted from meetings with two Vo Ag Centers (not Sound), the labor Departments (State and Federal) Greg Kane and Judy. This form requires references to a State required CTE Standard, Career Cluster or Industrial Standard. Judy stated that we could continue to use our old SOE plan forms - but the three state documents should be referenced in some capacity. All students need a placement. Judy also stated we can continue our existing 3 placement forms.

2. Labor Dept of Forms -

We still need to submit them for many of our placements. At present 3 forms - LED-31-23, LED 75-1, Unpaid Work School Based Enterprises (in which sale of goods is anticipated).

3. Site Visits - How often do they need to happen?

Cooperative Placements - 3/year

Directed Labs - Teacher supervised but should contain an evaluative component that shows skills growth (reference standards).

Employment Agreements (traditional) 3/year

Volunteer Placements - 3 site visits (Unpaid Work Experience Waiver Form required).

4. Perkins Compliance Reports

Judy is unsure if we need to submit them - we have obtained Perkins funds and Sound School is included in the New Haven Proposal

5. Job Titles

Key component and instructional design revolves around job titles - DOL, SDE requirements. Perkins also has the job title/competency as a major component. She (Judy) needs the course job titles (what job titles your course covers) so she can submit them to the Labor Dept.